



**POST OF TEACHING ASSISTANT  
– GRADE 5**

**PERSON SPECIFICATION & CRITERIA FOR SELECTION**

CATEGORY	ESSENTIAL	DESIRABLE	EVIDENCE
APPLICATION	<ul style="list-style-type: none"> <li>Supported well in reference</li> <li>Well-structured supporting statement</li> </ul>		<ul style="list-style-type: none"> <li>Application</li> </ul>
QUALIFICATIONS	<ul style="list-style-type: none"> <li>A teaching assistant qualification at NVQ Level 3 or NVQ Level 3 in Child Care or Early Years or a relevant equivalent or experience in relevant discipline</li> </ul>	<ul style="list-style-type: none"> <li>Good numeracy/literacy skills</li> <li>SEND qualifications</li> <li>Paediatric First Aid Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Application/Interview</li> </ul>
EXPERIENCE	<ul style="list-style-type: none"> <li>Experience of working in a Primary school.</li> <li>Experience of working with pupils with additional needs in a school setting</li> <li>Experience of working independently with individual children and small groups</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with pupils from 3-11years</li> </ul>	<ul style="list-style-type: none"> <li>Application</li> <li>Interview</li> <li>References</li> </ul>



	<ul style="list-style-type: none"> <li>• Knowledge and understanding of safeguarding and health and safety procedures</li> <li>• Willingness to undertake training and professional development</li> <li>• Knowledge of how to help adapt and deliver support to meet individual needs</li> <li>• Knowledge of a range of positive behaviour management strategies</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of effective learning strategies for SEND children</li> <li>• Ability to use ICT effectively to support teaching and learning</li> </ul>	Application Interview References
SKILLS AND ABILITIES	<ul style="list-style-type: none"> <li>• Good communication skills</li> <li>• The ability to work and support children with SEND</li> <li>• Ability to build effective working relationships with pupils and adults</li> <li>• Ability to work as part of a team and to be flexible in their approach to daily routines</li> <li>• Skills and expertise in understanding the needs of all pupils</li> <li>• A commitment to ensure that all pupils are supported to achieve the highest standards.</li> <li>• Effective time management</li> <li>• Good organisational skills</li> <li>• Ability to use own initiative</li> <li>• Ability to develop and maintain effective working relationships with pupils, parents, colleagues and senior management</li> </ul>	<ul style="list-style-type: none"> <li>• First aid certificate</li> </ul>	Interview References Application form



- High standards of professionalism and integrity
- A willingness to work collaboratively with a wide range of professionals
- Resilient, positive, forward looking and enthusiastic about making a difference
- Caring and calm
- Sensitivity and understanding, to help build good relationships with pupils
- Is supportive of the Catholic ethos of the school
- Willingness to commit to the wider life of the school
- Commitment to safeguarding pupil's wellbeing and equality

- Practising Catholic