

PERSON SPECIFICATION

School - St Mary's Catholic Primary School

Post - Teaching Assistant Level 3



Attributes	Essential Criteria	Evidence
Application	<ul style="list-style-type: none">Supported well in referenceWell-structured supporting statement	Application
Qualifications	<ul style="list-style-type: none">GCSE Grade C or above for English and MathsNNEB, NVQ Level 3 or BTEC or equivalent	Application Interview Evidence
Experience	<ul style="list-style-type: none">Experience of working in different phasesExperience of working successfully and co-operating as part of a teamDetailed knowledge and understanding of safeguarding and health and safety procedures	Application Interview References
Skills and Abilities	<ul style="list-style-type: none">Good communication skillsAbility to work in consultation with othersAbility to motivate pupilsICT ConfidentUnderstanding of inclusion and how it works in the school settingEffective time managementGood organisational skillsAbility to use own initiativeAbility to develop and maintain effective working relationships with pupils, parents, colleagues and senior management	Interview References Application form
Work Related Circumstances	<ul style="list-style-type: none">High standards of professionalism and integrityCaring and sensitive attitudeEnthusiastic and committedWillingness to undertake training and professional developmentIs supportive of the Catholic ethos of the schoolGood health and attendance recordWillingness to commit to the wider life of the schoolFlexible and adaptable in meeting changing workloads	Application Interview References