



## St Leonard's Catholic Primary School

### Person Specification

**Post title:** Lunchtime Supervisory Assistant

**Grade:** Grade Real Living Wage

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Training and qualifications</b>	<ul style="list-style-type: none"> <li>• Experience of young people</li> <li>• Effective communication skills</li> <li>• Ability to work effectively as part of a team</li> <li>• Ability to motivate and engage with young people</li> <li>• Ability to supervise and organise young people</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> </ul>
<b>Experience and proven track record</b>	<ul style="list-style-type: none"> <li>• Practical experience of working with young people</li> </ul>	<ul style="list-style-type: none"> <li>• Practical experience of working in a school environment</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>
<b>Personal skills and abilities</b>	<ul style="list-style-type: none"> <li>• Personal presence and confidence</li> <li>• Calm and patient</li> <li>• Good role model</li> <li>• Empathetic and approachable</li> <li>• Positive and enthusiastic</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• References</li> </ul>
<b>Ethos</b>	<ul style="list-style-type: none"> <li>• Fully supportive of the mission, aims and Christian ethos of this Catholic School</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• References</li> </ul>
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Enhanced Disclosure from the Disclosure and Barring Service</li> </ul>		<ul style="list-style-type: none"> <li>• DBS Check</li> </ul>