



DIOCESE OF **Hexham & Newcastle**
DEPARTMENT FOR EDUCATION



Professional Development & Formation Programme

2024/2025



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Welcome Message

We are delighted to provide you with our Professional Development and Formation Programme. As a department we are committed to developing all the staff within our diocesan family of schools.

We hope whatever role that you undertake in our schools, that you will find an opportunity for professional development within this programme.

As Pope Francis asks you all to 'cultivate your vocation of service to the faith, to the Church, and to the world'. It is hoped that the professional development that we offer will enhance what your Catholic Education Trust provides, enabling you to do this.



Furthermore, as a department it is also our intention to support you all on your career journey. You will note that we offer support and development for middle leaders in Catholic schools, to Aspiring Deputy Headteachers through to our very successful National Catholic Leadership Programme. This is led by experienced leaders from the diocese, our schools and Catholic Education Trusts and intends to support future headteachers on their developmental journey.

Headteachers, subject leaders and governors are also invited to join us on a termly basis for meetings which include national and diocesan updates. We always enjoy opportunities to meet with you at these events.

We look forward to working in partnership with you.

Catherine Craig
Acting Director of Education



Meet the Team



Canon Simon Lerche
Episcopal Vicar
for Education



Catherine Craig
Acting Director
of Education



Alison Dunne
Acting Deputy Director
of Education



Michelle Ross
RE & Ethos Adviser



Viv Fawcett
Senior Administrator



Mike Bowman
Administrator



Eamonn Diffley
Administrator



Rebecca Daghish
Administrator



Alex Woodmass
Administrator



Our Mission

The Diocesan Department for Education:

- assists the Bishop to ensure the promotion, preservation, protection and future development of Catholic education within the Diocese of Hexham and Newcastle
- is committed to education and formation as a lifelong process
- is there to support those involved in education; to address current and future needs and faithfully express and promote the Church's pastoral mission in education
- works collaboratively and in active consultation, in accordance with Church teaching, with those who are involved professionally or voluntarily within our diocesan schools

We will do this by:

- assisting the Bishop in discharging his responsibilities for all diocesan schools;
 - articulating confidently and clearly our diocesan vision of Catholic education which has Christ at the centre;
 - providing a high-quality service to all members of our school communities, incorporating both support and challenge, to enable them to fulfil this mission;
- supporting our schools in delivering the highest quality Catholic Life and Mission, Religious Education and Collective Worship experiences and opportunities through providing a range of professional development and formation opportunities for those working in and governing our schools;
- ensuring that our schools are at least as academically distinguished as that in other schools of the area (Canon 806);
- maintaining strong partnerships with the diocesan family of schools and with the wider educational community;
- collaborating with curial departments and partnerships;
 - liaising and consulting with national and local public bodies, the Catholic Education Service (CES) and church agencies to promote, manage and protect Catholic education throughout the diocese

'I am among you as one who serves'

Luke 22:27



Our Strategic Priorities

1

Promoting a high quality, authentically Catholic education

2

Securing highly effective oversight of our Catholic Education Trusts including robust arrangements for governance at all levels

3

Developing, sustaining and nurturing inspirational, faith-filled Catholic school leaders

4

Providing exemplary level of service to our Catholic Education Trusts and school communities within a well-maintained and highly professional setting



School Leaders

Catholic Education Leaders and Clergy Conference

Thursday 28 and Friday 29 November 2024

Thursday 15:00 - Friday 14:00

Hilton Hotel, Bottle Bank, Gateshead NE8 2AR

This annual conference provides an opportunity for senior leaders and members of the clergy to meet together for professional development, reflection, social time and Mass.

We are delighted to welcome Dr Anne Marie Mealey and Father Toby Lees to our diocese and look forward to hearing their key note addresses. We also welcome back Jo Boyce who will lead us in prayer.

Further details about the conference are to follow.



Dr Ann Marie Mealey is the founding Director of Catholic Mission at Leeds Trinity University.



Fr Toby Lees is an assistant priest at Our Lady of the Rosary and St Dominic's, London, and Priest Director of Radio Maria England.



Jo Boyce is one of the founding directors of CJM Music. Jo plans and coordinates much of the face-to-face work delivered by the team at CJM.

Cost of Conference:

Residential £310

Non-residential £150

Non-residential with evening meal £180

How to book: Please click on link below or scan QR code
[Register Here](#)



Closing date for bookings is Friday 25 October 2024



School Leaders

Bishop's Day Conference

Thursday 5 June 2025 - 09:30-14:00

The Durham Centre, Belmont Industrial Estate, Durham DH1 1TN

Bishop Stephen Wright invites all headteachers, Catholic Education Trust leaders and executive teams to join him at this event.

The morning will be an opportunity for the Diocesan Department for Education to provide you with national and diocesan updates.

This will be followed by Mass to which all school staff who are retiring will be invited.

The conference will end with lunch.

Cost: £50

How to book: Please book via our online booking system at www.diocesehncourses.org

For school staff who are retiring in 2025, please RSVP a place by emailing education@diocesehn.org.uk



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Gilbert Johnston Photography



School Leaders

Thanksgiving Mass for Directors and Governors

Thursday 10 July 2025 - 18:00-19:00

St Mary's Cathedral, Newcastle upon Tyne NE1 5HH

Directors and governors are specifically invited to attend a Mass of Thanksgiving for their dedication and service to Catholic education, celebrated by Bishop Stephen Wright.

All are welcome to attend.

Cost: No Charge

How to book: Please register
by scanning the QR code

or by [registering here](#)

or by emailing

education@diocesehn.org.uk





School Leaders

Primary and Secondary Headteachers

Our primary and secondary headteacher meetings provide an opportunity for all headteachers or their representatives to join the Director, Deputy Director of Education and RE Adviser. It is a chance for headteachers to receive updates on current issues.

Representation from each school is an expectation please.

Session	Date	Time	Venue
Autumn Session (Primary North)	Tuesday 8 October 2024	09:30-11:30	Holiday Inn, Seaton Burn
Autumn Session (Primary South)	Wednesday 9 October 2024	09:30-11:30	Durham Centre
Autumn Session (Secondary)	Wednesday 9 October 2024	13:30-15:30	St Cuthbert's House
Spring Session (North)	Tuesday 4 February 2025	09:30-11:30	Holiday Inn, Seaton Burn
Spring Session (South)	Wednesday 5 February 2025	09:30-11:30	Durham Centre
Spring Session (Secondary)	Wednesday 5 February 2025	13:30-15:30	St Cuthbert's House

Target Audience: Primary and secondary headteachers

Cost: No Charge

Session Leaders: Catherine Craig, Alison Dunne and Michelle Ross

Session Outline:

- Current national and diocesan updates
- Catholic School Inspection
- Sharing good practice
- Bespoke topics will be included to suit the group

How to book: Please book via our online booking system at www.diocesehncourses.org



School Leaders

New Permanent and Acting Headteachers/Heads of School

As well as termly diocesan headteacher meetings, there are planned opportunities for new headteachers to meet with diocesan officers. New headteachers and heads of school are asked to attend all sessions to receive support in their new role.

These sessions focus on the specific Catholic elements of headship and are in addition to any training provided by the Catholic Education Trusts.

Session	Date	Time	Venue
Welcome Session	Tuesday 1 October 2024	09:30-15:30	Copthorne Hotel
Admissions and Appeals Session	Wednesday 6 November 2024	13:30-15:30	Virtual
Governance Session	Tuesday 26 November 2024	13:30-15:30	Virtual
RE and RHSE Session	Tuesday 28 January 2025	13:30-15:30	Virtual

Target Audience: New Headteachers/heads of school - by invitation only

Cost: No Charge

Session Leaders: Catherine Craig, Alison Dunne and Michelle Ross

Session Outline:

- Context and background of Catholic Education
- Being a faith leader; the role of the Headteacher
- Diocesan admission guidance
- Working with the local governing committee
- Bespoke topics will be included to suit the group

How to book: New headteachers/heads of school will receive a personal invitation with booking instructions



School Leaders

New Permanent and Acting Deputy Headteachers

Welcome day for all new permanent and acting deputy headteachers. This day will provide an opportunity for new deputy heads to become familiar with the work of the Diocesan Department for Education and the support available. It is a chance to meet other new deputy headteachers and attend Mass together at the Cathedral.

Session	Date	Time	Venue
Welcome Session	Thursday 3 October 2024	09:30-15:30	Copthorne Hotel

Target Audience: New Deputy Headteachers - by invitation only

Cost: No Charge

Session Leaders: Catherine Craig, Alison Dunne and Michelle Ross

Session Outline:

- Context and background of Catholic Education
- Being a faith leader; the role of the Deputy Head Teacher
- Nurturing the Catholic ethos in school
- How to be a critical link
- Current issues and developments in Catholic schools

How to book: New deputy headteachers will receive a personal invitation with booking instructions





School Leaders

Catholic School Inspection for School Leaders

This day will provide guidance on preparing for the National Framework for Catholic School Inspections. This session is for headteachers/heads of school, deputy headteachers, and RE curriculum leaders.

Session	Date	Time	Venue
CSI Training	Friday 6 December 2024	09:30-15:30	Durham Centre

Target Audience: Headteachers/heads of school, deputy headteachers and RE curriculum leaders

Cost: £100

Session Leaders: Alison Dunne and Alex Woodmass

Session Outline:

- Background to Catholic School Inspection
- Inspection cycle
- The inspection process
- Preparing a Catholic self evaluation document (CSED)
- Updates

How to book: Please book via our online booking system at www.diocesehncourses.org



School Leaders

New Foundation Governors and Directors

This course will welcome new foundation governors to their role and discuss the statutory and canonical responsibilities of the foundation governors in a Catholic school. It is expected that all new governors attend this training and also complete the *Formatio* governor training modules available here: www.formatio.org.uk/governors

Session	Date	Time	Venue
New Foundation Governors Welcome	Tuesday 17 September 2024	17:00-18:00	Virtual
Admissions & Appeals	Tuesday 22 October 2024	14:00-16:00 & 18:00-20:00	Virtual
RE and RHSE	Tuesday 18 February 2025	14:00-16:00 & 18:00-20:00	Virtual
Catholic School Inspection	Tuesday 29 April 2025	14:00-16:00 & 18:00-20:00	Virtual

Target Audience: Governors and Directors

Cost: No Charge

Session Leaders: Catherine Craig, Alison Dunne and Michelle Ross

Session Outline:

- Role of governors in Catholic schools
- Responsibilities of the local governing committee
- RE and RSHE - statutory requirements
- Role of governors in the admission and appeals process
- Catholic School Inspection responsibilities

How to book: Please book via our online booking system at www.diocesehncourses.org



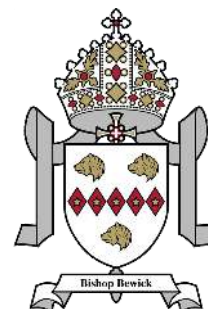
School Leaders

Chair of Governors' Briefings

Bishop Bewick Catholic Education Trust (BBCET)

Gilly Box - Head of Governance

Tel: 0191 2747373 ext. 268



This academic year, Diocesan representatives will attend these briefings to provide an update on current issues. These dates are subject to change. Please refer to your respective Catholic Education Trust's governance lead for more information.

Session	Date	Time	Venue
Chairs' Briefings	Thursday 5 September 2024	16:00-17:00	Virtual
Chairs' Briefings	Wednesday 9 October 2024	16:00-17:00	Virtual
Chairs' Briefings	Tuesday 4 February 2025	16:00-17:00	Virtual
Formal Leadership Briefing	Wednesday 9 July 2025	TBC	Virtual

Target Audience: Governors

Cost: No Charge

How to book: Please contact your governance team for details.

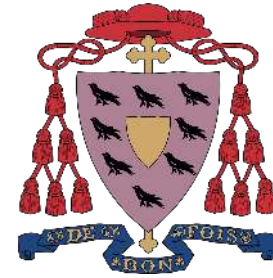


School Leaders

Chair of Governors' Briefings

Bishop Chadwick Catholic Education Trust (BCCET)

Debbie Phippen - Governance
Tel: 07749 498576



This academic year, Diocesan representatives will attend these briefings to provide an update on current issues. These dates are subject to change. Please refer to your respective Catholic Education Trust's governance lead for more information.

Session	Date	Time	Venue
Governor Conference	Wednesday 13 November 2024	16:00-19:00	TBC
Headteacher/COG Conference	Friday 14 March 2025	10:00-12:00	TBC
Headteacher/COG Conference	Friday 20 June 2025	10:00-12:00	TBC

Target Audience: Governors

Cost: No Charge

How to book: Please contact your governance team for details.



School Leaders

Chair of Governors' Briefings

Bishop Hogarth Catholic Education Trust (BHCET)

Julian Kenshole - Governance Manager

Tel: 01325 523418



This academic year, Diocesan representatives will attend these briefings to provide an update on current issues. These dates are subject to change. Please refer to your respective Catholic Education Trust's governance lead for more information.

Chairs' Briefings	Further information to follow
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Target Audience: Governors

Cost: No Charge

How to book: Please contact your governance team for details.



School Leaders

Chair of Governors' Briefings

Bishop Wilkinson Catholic Education Trust (BWCET)

Jacqui Ridley - Governance Manager
Tel: 0191 8239203



This academic year, Diocesan representatives will attend these briefings to provide an update on current issues. These dates are subject to change. Please refer to your respective Catholic Education Trust's governance lead for more information.

Session	Date	Time	Venue
Chairs' Briefings	Wednesday 18 September 2024	17:00-18:30	Virtual
Chairs' Briefings	Tuesday 5 November 2024	17:00-18:30	Virtual
Chairs' Briefings	Tuesday 14 January 2025	17:00-18:30	Virtual
Chairs' Briefings	Wednesday 5 March 2025	17:00-18:30	Virtual
Chairs' Briefings	Wednesday 30 April 2025	17:00-18:30	Virtual
Chairs' Briefings	Monday 9 June 2025	17:00-18:30	Virtual

Target Audience: Governors

Cost: No Charge

How to book: Please contact your governance team for details.



Aspiring School Leaders

Aspiring Deputy Headteachers

The aim of this course is to explore the role of the deputy headteacher in a Catholic school and fully prepare the participant for the application process.

Session	Date	Time	Venue
Session 1	Wednesday 23 October 2024	09:30- 15:30	Copthorne Hotel
Session 2	Wednesday 22 January 2025	09:30- 15:30	Copthorne Hotel
Session 3	Thursday 20 and Friday 21 March 2025	09:30- 15:30	Beamish Hall Hotel

Target Audience: Middle leaders who are ready for deputy headship

Cost: £500 for all three sessions

Course Leaders: Jane Weatherall and Alison Dunne

- Course Outline:**
- Aims of the course
 - The core principles of Catholic leadership
 - Moving to Catholic leadership
 - The role of a deputy headteacher in a Catholic school
 - Working with leaders at all levels
 - School improvement initiatives
 - Application process including interview techniques

How to book: To register, please scan the QR code or click on the link below [register here](#)





Aspiring School Leaders

Growing Middle Leaders in a Catholic Primary School

This course is developed in collaboration with St John Vianney School - Teaching School Hub. The aim of this course is to identify, develop and nurture middle leaders for our Catholic schools.

Session	Date	Time	Venue
Growing Middle Leaders in a Catholic Primary School	Friday 28 March 2025	09:30-15:30	Durham Centre

Target Audience: Primary school teachers wishing to become middle leaders or existing middle leaders

Cost: £100

Course Leader: John Hardy

Course Outline:

- Develop and nurture middle leaders for our Catholic schools
- Recognise the characteristics of excellent middle leadership
- Know how data is used to inform leadership
- Understand the tension of leading strategically and operationally
- Support career pathways and applications

How to book: Please book via our online booking system at www.diocesehncourses.org



Aspiring School Leaders

Middle Leadership in a Catholic Secondary School

Aimed for existing and aspiring secondary middle leaders, this course explores the “why” of Catholic schools and what it means to lead with a Catholic identity.

Session	Date	Time	Venue
Middle Leadership in a Catholic Secondary School	Wednesday 25 June 2025	09:30-15:30	Copthorne Hotel

Target Audience: Secondary school teachers wishing to become middle leaders

Cost: £100

Course Leaders: Jude Wallis and Rachel Gundlach

Course Outline:

- Why do we have Catholic schools
- What is Catholic middle leadership
- Dealing with challenges of being a Catholic leader
- The Catholic curriculum



How to book: Please book via our online booking system at www.diocesehncourses.org






School Leaders

National Catholic Leaders Programme 2024 - 2026


 DIOCESE OF **Hexham & Newcastle**
 DEPARTMENT FOR EDUCATION
 NATIONAL CATHOLIC LEADERSHIP PROGRAMME
 



National Catholic Leadership Programme

2024-26



A course for headteachers of the future

- National programme developed by Formatio
- Supports the formation and recruitment of headteachers
- Focuses on Catholic Leadership


Forming, Nourishing and Sustaining Leaders of Catholic Education


To learn more, contact Catherine Craig at catherine.craig@diocesehn.org.uk

Session	Date	Time	Venue
Information Session	Thursday 11 July 2024	13:00-15:00	Durham Centre

To learn more and book a place on the information session, please contact Catherine Craig - catherine.craig@diocesehn.org.uk



Catholic Life and Mission

An Introduction into Catholic Education

The aim of the day is to equip new teachers with the knowledge, skills and understanding to teach in our Catholic schools.

Session	Date	Time	Venue
An Introduction into Catholic Education	Friday 20 September 2024	09:30-15:30	Copthorne Hotel

Target Audience: Early career teachers and teachers who are new to Catholic education

Cost: £100

Course Leader: Michelle Ross and Alison Dunne

Course Outline:

- Context and background of Catholic education
- Core principles of Catholic education
- Catholic curriculum - Religious Education Directory
- Prayer and liturgy
- Ethos and mission in a Catholic school

How to book: Please book via our online booking system at www.diocesehncourses.org





Catholic Life and Mission

Catholic Social Teaching

We are pleased to welcome Raymond Friel OBE as our guest speaker.

Raymond is a seasoned Catholic leader who has made significant impact in a variety of leadership roles in the education and charity sectors for more than 20 years. Alongside a remarkable career, he brings a love for writing and creative collaboration.

He is currently CEO of Caritas Social Action Network, the agency of the bishops' conference dedicated to tackling poverty and enhancing social mission capacity in England and Wales.



Session	Date	Time	Venue
Catholic Social Teaching	Friday 23 May 2025	09:30-15:30	Durham Centre

Target Audience: Headteachers, Heads of RE, RE subject leaders, Chaplains

Cost: £100

Course Leader: Raymond Friel OBE

- Course Outline:**
- Context and background of Catholic social teaching
 - Interactive discussions
 - 'Permanent principles' of Catholic social teaching
 - What these principles may look like in your school
 - Caring for a common home

How to book: Please book via our online booking system at www.diocesehncourses.org



Religious Education

New Primary RE Subject Leaders

This is an opportunity for new RE subject leads to meet with the Religious Education and Ethos Adviser. It is also an opportunity to develop a deeper understanding of the role as well as meet with other new colleagues.

Session	Date	Time	Venue
Welcome Day	Thursday 12 September 2024	09:30-15:30	Copthorne Hotel

Target Audience: New RE subject leaders

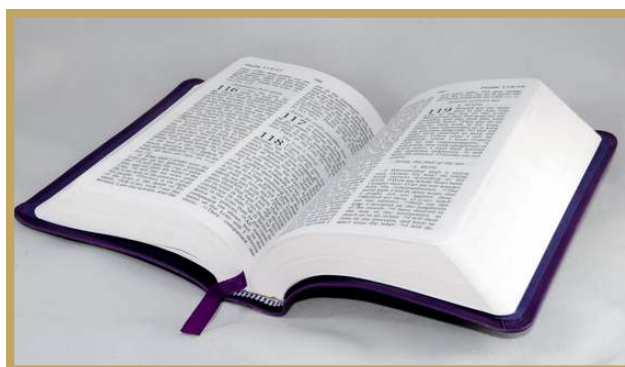
Cost: £100

Course Leader: Michelle Ross and Alison Dunne

Course Outline:

- Religious Education as a core subject
- Role of the RE Leader including Religious Education Directory and Prayer and Liturgy Director
- Catholic School Inspection
- Self evaluation - how to complete the Catholic self evaluation document
- Audits and monitoring

How to book: Please book via our online booking system at www.diocesehncourses.org





Religious Education

RE Conference

For all leaders of religious education. This day will be an opportunity to focus upon the new Religious Education Directory and development of the new resource.

Session	Date	Time	Venue
RE Conference	Friday 14 March 2025	09:30-15:30	Durham Centre

Target Audience: Headteachers, subject leaders and chaplains

Cost: £100

Course Leaders: Catherine Craig, Alison Dunne and Michelle Ross

Course Outline: Further details to follow

How to book: Please book via our online booking system at www.diocesehncourses.org





Religious Education

Primary RE Subject Leaders

Session	Date	Time	Venue
Autumn Session (North)	Tuesday 12 November 2024	09:30-15:30	Holiday Inn, Seaton Burn
Autumn Session (South)	Wednesday 13 November 2024	09:30-15:30	Holiday Inn, Darlington
Autumn Session (Central)	Wednesday 20 November 2024	09:30-15:30	Durham Centre
Summer Session (North)	Tuesday 17 June 2025	09:30-15:30	Holiday Inn, Seaton Burn
Summer Session (South)	Wednesday 18 June 2025	09:30-15:30	Holiday Inn, Darlington
Summer Session (Central)	Wednesday 24 June 2025	09:30-15:30	Durham Centre

Target Audience: Primary RE subject leaders

Cost: £100 per session

Session Leader: Michelle Ross

Session Outline:

- RE subject leader business meetings (autumn and summer)
- Current issues and updates
- Sharing good practice
- Moderation of pupils' books (summer)
- Bespoke topics will be included to suit the group

How to book: Please book via our online booking system at www.diocesehncourses.org



Religious Education

Creative Prayer

This course is for all primary school staff and chaplains. It is held at the beautiful location of Minsteracres. It will introduce delegates to a wide range of creative prayer and prayer styles to use with children and adults.

Session	Date	Time	Venue
Creative Prayer	Friday 11 April 2025	09:30-15:30	Minsteracres Retreat Centre

Target Audience: Primary school staff and chaplains

Cost: £100

Course Leader: Michelle Ross

Course Outline:

- Types of prayers
- Examples of prayer stations
- Taking part in creative prayer
- Opportunities for stillness and silence
- Gathering and sending out ideas

How to book: Please book via our online booking system at www.diocesehncourses.org





Religious Education

Primary Teacher Subject Knowledge in RE

Session	Date	Time	Venue
Teaching Marriage	Wednesday 18 September 2024	09:30-11:30	Virtual
Teaching Ordination	Wednesday 18 September 2024	13:30-15:30	Virtual
Teaching the Sacrament of the Sick	Wednesday 19 February 2025	09:30-11:30	Virtual
Teaching Confirmation	Wednesday 19 February 2025	13:30-15:30	Virtual

Target Audience: Year 4, 5 and 6 teachers

Cost: £50 per session

Course Leader: Michelle Ross

Course Outline:

- Essential content for wider theological understanding of the Sacraments
- Confirmation - Year 4
- Marriage - Year 5
- Ordination - Year 6
- Sacrament of the sick - Year 6

How to book: Please book via our online booking system at www.diocesehncourses.org



Religious Education

Sacramental Preparation

For Year 3 or Year 4 teachers who are new to teaching the diocesan sacramental preparation programme.

Session	Date	Time	Venue
Sacrament of Reconciliation	Wednesday 25 September 2024	09:30-15:30	Copthorne Hotel
Sacrament of the Eucharist	Tuesday 14 January 2025	09:30-15:30	Copthorne Hotel

Target Audience: Year 3 and Year 4 teachers

Cost: £100 per session

Course Leader: Michelle Ross

Course Outline:

- Develop and understanding of the sacraments
- How to use the diocesan sacramental programme
- Sharing good practice and exploring resources
- Links between the sacraments and prayer and liturgy
- Opportunities to plan with colleagues

How to book: Please book via our online booking system at www.diocesehncourses.org



Religious Education

Supporting Teaching and Learning in the Classroom

An introductory guide to Catholicism, exploring the basics in Catholic beliefs and practices. It is a simple and straightforward introduction for all staff working in a Catholic school, who would like to develop further their understanding of the Catholic faith.

Session	Date	Time	Venue
Catholic faith and beliefs	Friday 4 October 2024	09:30-15:30	Copthorne Hotel
Sacraments and Christian life	Friday 4 April 2025	09:30-15:30	Copthorne Hotel

Target Audience: Teachers and Teachers Assistants

Cost: £100 per session

Course Leader: Michelle Ross and Alison Dunne

Course Outline:

- Introduction to the Catholic Faith
- An understanding of God as the Father, the Son and the Holy Spirit
- Exploring the Church and liturgy
- Deepen knowledge and understanding of the 7 Sacraments
- The importance of Christian life and prayer

How to book: Please book via our online booking system at www.diocesehncourses.org



Religious Education

Extraordinary Ministers of Holy Communion for Schools

This one day programme is a mixture of theory and practice. We look at our understanding of the Mass and Holy Communion as well as what it is to be called to serve others in ministry.

There are opportunities to practise distributing, cleansing of vessels and to discuss related issues. It ends with a commissioning ceremony enabling participants to carry out the ministry in school.

Session	Date	Time	Venue
Extraordinary Ministers of Holy Communion for Schools	Monday 14 October 2024	09:30-15:00	St Hilda's Resource Centre

Target Audience: School staff who are practising Catholics

Cost: £100 per session

Course Leader: Michelle Ross, Father Adrian Dixon

Course Outline: Further details to follow

How to book: Please book via our online booking system at www.diocesehncourses.org



Chaplaincy

Termly Meetings

An opportunity for lay chaplains to meet together to share best practice and for professional development.

Session	Date	Time	Venue
Commissioning and Re-commissioning Mass	Thursday 19 September 2024	12:00	TBC
Autumn Meeting	Monday 21 October 2024	09:30- 15:30	St Cuthbert's House
Spring Meeting	Monday 24 March 2025	09:30- 15:30	St Cuthbert's House
Summer Retreat	Thursday 12 and Friday 13 June 2025	09:30- 15:30	Ampleforth Abbey

Target Audience: Lay chaplains

Cost: £75 per session

Course Leader: Michelle Ross

Course Outline:

- Ongoing national and diocesan updates
- Fr Dixon will explain the new lectionary and liturgy
- Bereavement and loss training - how to support young people
- Residential led by Father Bede at Ampleforth Abbey

How to book: Please book via our online booking system at www.diocesehncourses.org



Catholic School Inspection

Termly Training for Inspectors

Training and updates from the Catholic School Inspectorate. These sessions are mandatory and necessary in order to carry out inspection.

Session	Date	Time	Venue
Inspector Training (Autumn)	Tuesday 24 September 2024	09:30-12:30	Durham Centre
Inspector Training (Spring)	Thursday 23 January 2025	09:30-12:30	Durham Centre
Inspector Training (Summer)	Tuesday 6 May 2025	09:30-12:30	Durham Centre

Target Audience: Catholic School Inspectors

Cost: No Charge

Session Leaders: Alison Dunne and Alex Woodmass

Session Outline:

- Ongoing updates and feedback
- Training provided by the Catholic School Inspectorate
- Opportunity to meet with colleagues and share best practice
- Bespoke training needs to be addressed

How to book: Please book via our online booking system at www.diocesehncourses.org



Recruitment

Termly Training for Recruitment Advisers

These sessions are mandatory to enable Diocesan Department for Education to provide ongoing updates and developments, in addition to opportunities for professional dialogue.

Session	Date	Time	Venue
Recruitment Training (Autumn)	Thursday 26 September 2024	13:00-15:30	Durham Centre /Virtual
Recruitment Training (Spring)	Thursday 23 January 2025	13:00-15:30	Durham Centre /Virtual
Recruitment Training (Summer)	Tuesday 6 May 2025	13:00-15:30	Durham Centre /Virtual

Target Audience: Recruitment Advisors

Cost: No Charge

Session Leaders: Catherine Craig, Alison Dunne and Mike Bowman

Session Outline:

- Ongoing updates and feedback
- Training provided by education department
- Opportunity to meet with colleagues and share best practice
- Bespoke training needs to be addressed

How to book: Please book via our online booking system at www.diocesehncourses.org



Booking Information

Making a Booking

Please visit www.diocesehncourses.org to book your place on a course or if specified on the page, please fill in the Microsoft form.

Cancelling a Booking

You can cancel a booking up until **10 working days** before the date of the course with no cancellation fee.

After **10 working days** you will be liable to **pay the full cost** of the course (except in exceptional circumstances).

Should you wish to adjust a booking (e.g. to change a delegate) before or after the cancellation deadline, please contact us.

Full payment will be required for non-attendance on a course.

In the event of cancellation of a course, we will endeavour to inform all participants two weeks before the course is due to take place, although please be aware that this is not always possible. No charge will be made to schools in this event.

Where dates are varied by the Diocesan Department for Education, course participants have the option to withdraw from the course at no cost to the school if the new dates are not convenient.

Should you have any queries or need to cancel your online booking, please contact us on: 0191 2433313 or by emailing education@diocesehn.org.uk





Yearly Planner

September 2024

Thursday	05/09/24	Chair of Governor Briefings BBCET	Page 13	17:00- 18:00	Virtual
Thursday	12/09/24	New Primary RE Subject Leaders (Welcome Day)	Page 23	09:30- 15:30	Copthorne Hotel
Tuesday	17/09/24	New Governors Welcome	Page 12	17:00- 18:00	Virtual
Wednesday	18/09/24	Chair of Governor Briefings BWCET	Page 16	17:00- 18:30	Virtual
Wednesday	18/09/24	Teaching Marriage	Page 27	09:30- 11:30	Virtual
Wednesday	18/09/24	Teaching Ordination	Page 27	13:30- 15:30	Virtual
Thursday	19/09/24	Commissioning and Recommissioning Mass	Page 31	12:00	TBC
Friday	20/09/24	An Introduction into Catholic Education	Page 21	09:30- 15:30	Copthorne Hotel
Wednesday	25/09/24	Sacramental Preparation - Reconciliation	Page 28	09:30- 15:30	Copthorne Hotel
Thursday	26/09/24	Mandatory CSI Training	Page 32	09:30- 12:30	Durham Centre
Thursday	26/09/24	Mandatory Recruitment Adviser Training	Page 33	13:00- 15:30	Durham Centre

Yearly Planner

October 2024



Tuesday	01/10/24	New Permanent & Acting Headteachers/Heads of school (Welcome Day)	Page 9	09:30-15:30	Copthorne Hotel
Thursday	03/10/24	New Permanent & Acting Deputy Headteachers (Welcome Day)	Page 9	09:30-15:30	Copthorne Hotel
Friday	04/10/24	Supporting Teaching and Learning RE in the classroom Day 1	Page 29	09:30-15:30	Copthorne Hotel
Tuesday	08/10/24	Primary Headteachers (Autumn Term Meetings) NORTH	Page 8	09:30-11:30	Holiday Inn, Seaton Burn
Wednesday	09/10/24	Primary Headteachers (Autumn Term Meetings) SOUTH	Page 8	09:30-11:30	The Durham Centre
Wednesday	09/10/24	Secondary Headteachers (Autumn Term Meetings)	Page 8	13:30-15:30	St Cuthbert's House
Wednesday	09/10/24	Chair of Governor Briefings BBCET	Page 13	16:00-17:00	Virtual
Monday	14/10/24	Extraordinary Ministers of Holy Communion for Schools	Page 30	09:30-15:00	St Hilda's Resource Centre
Monday	21/10/24	Chaplaincy Meeting	Page 31	09:30-15:30	St Cuthbert's House
Tuesday	22/10/24	Governor & Director Training (Admissions & Appeals)	Page 12	14:00-15:30 & 18:00-19:30	Virtual
Wednesday	23/10/24	Aspiring Deputy Headteachers Session 1	Page 17	09:30-15:30	Copthorne Hotel



Yearly Planner

November and December 2024

Tuesday	05/11/24	Chair of Governor Briefings BWCET	Page 16	17:00- 18:30	Virtual
Wednesday	06/11/24	New Permanent & Acting Headteacher/Heads of School (Admissions & Appeals)	Page 9	13:30- 15:30	Virtual
Tuesday	12/11/24	Primary RE Subject Leaders (Autumn Meetings) NORTH	Page 25	09:30- 15:30	Holiday Inn, Seaton Burn
Wednesday	13/11/24	Primary RE Subject Leaders (Autumn Meetings) SOUTH	Page 25	09:30- 15:30	Holiday Inn, Darlington
Wednesday	13/11/24	Chair of Governor Briefings BCCET	Page 14	16:00- 19:00	TBC
Wednesday	20/11/24	Primary RE Subject Leaders (Autumn Meetings) CENTRAL	Page 25	09:30- 15:30	Durham Centre
Tuesday	26/11/24	New Permanent & Acting Headteachers/Heads of School (Governance)	Page 9	13:30- 15:30	Virtual
Thursday & Friday	28/11/24- 29/11/24	Catholic Education Leaders & Clergy Conference	Page 5	2 Days	Hilton Hotel
Friday	06/12/24	Catholic School Inspection for School Leaders	Page 11	09:30- 15:30	Durham Centre



Yearly Planner

January 2025

Tuesday	14/01/25	Sacramental Preparation - Eucharist	Page 28	09:30- 15:30	Copthorne Hotel
Tuesday	14/01/25	Chair of Governor Briefings BW CET	Page 16	17:00- 18:30	Virtual
Wednesday	22/01/25	Aspiring Deputy Headteachers Session 2	Page 17	09:30- 15:30	Copthorne Hotel
Thursday	23/01/25	Mandatory CSI Training	Page 32	09:30- 12:30	Durham Centre
Thursday	23/01/25	Mandatory Recruitment Adviser Training	Page 33	13:00- 15:30	Durham Centre
Tuesday	28/01/25	New Permanent & Acting Headteachers/Heads of School (RE & RHSE)	Page 9	13:30- 15:30	Virtual



Yearly Planner

February 2025

Tuesday	04/02/25	Primary Headteachers (Spring Term Meetings) NORTH	Page 8	09:30-11:30	Holiday Inn, Seaton Burn
Wednesday	05/02/25	Primary Headteachers (Spring Term Meetings) SOUTH	Page 8	09:30-11:30	Durham Centre
Wednesday	05/02/25	Secondary Headteachers (Spring Term Meetings)	Page 8	13:30-15:30	St Cuthbert's House
Tuesday	18/02/25	Governor & Director Training (RE & RHSE)	Page 12	14:00-15:30 & 18:00-19:30	Virtual
Wednesday	19/02/25	Teaching the Sacrament of the Sick	Page 27	09:30-11:30	Virtual
Wednesday	19/02/25	Teaching Confirmation	Page 27	13:30-15:30	Virtual



Yearly Planner

March 2025

Wednesday	05/03/25	Chair of Governor Briefings BWCET	Page 16	17:00- 18:30	Virtual
Friday	14/03/25	RE Conference	Page 24	09:30- 15:30	Durham Centre
Friday	14/03/25	Chair of Governor Briefings BCCET	Page 14	10:00- 12:00	TBC
Thursday & Friday	20/03/25- 21/03/25	Aspiring Deputy Headteachers Session 3	Page 17	2 Days	Beamish Hall
Monday	24/03/25	Chaplaincy Meeting	Page 31	09:30- 15:30	St Cuthbert's House
Friday	28/03/25	Growing Middle Leadership in Catholic Primary School	Page 18	09:30- 15:30	Durham Centre



Yearly Planner

April and May 2025

Friday	04/04/25	Supporting Teaching and Learning RE in the classroom Day 2	Page 29	09:30-15:30	Copthorne Hotel
Friday	11/04/25	Creative Prayer	Page 26	09:30-15:30	Minsteracres Retreat Centre
Tuesday	29/04/25	Governor & Director Training (CSI)	Page 12	14:00-15:30 or 18:00-19:30	Virtual
Wednesday	30/04/25	Chair of Governor Briefings BWCET	Page 16	17:00-18:30	Virtual
Tuesday	06/05/25	Mandatory CSI Training	Page 32	09:30-12:30	Durham Centre
Tuesday	06/05/25	Mandatory Recruitment Adviser Training	Page 33	13:00-15:30	Durham Centre
Friday	23/05/25	Catholic Social Teaching	Page 22	09:30-15:30	Durham Centre



Yearly Planner

June and July 2025

Thursday	05/06/25	Bishop's Day Conference	Page 6	09:30-14:00	Durham Centre
Monday	09/06/25	Chair of Governor Briefings BWCET	Page 16	17:00-18:30	Virtual
Tuesday	17/06/25	Primary RE Subject Leaders (Summer Meetings) NORTH	Page 25	09:30-15:30	Holiday Inn, Seaton Burn
Wednesday	18/06/25	Primary RE Subject Leaders (Summer Meetings) SOUTH	Page 25	09:30-15:30	Holiday Inn, Darlington
Thursday & Friday	12/06/25-13/06/25	Chaplaincy Retreat	Page 31	2 Days	Ampleforth Abbey
Friday	20/06/25	Chair of Governor Briefings BWCET	Page 16	17:00-18:30	Virtual
Tuesday	24/06/25	Primary RE Subject Leaders (Summer Meetings) CENTRAL	Page 25	09:30-15:30	Durham Centre
Wednesday	25/06/25	Middle Leadership in a Catholic Secondary School	Page 19	09:30-15:30	Copthorne Hotel
Thursday	10/07/25	Thanksgiving Mass - Directors & Governors	Page 7	18:00-19:00	St Mary's Cathedral



Venue Information



Ampleforth Abbey
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YO62 4EN



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The Durham Centre
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