

## COMMITTEE TERMS OF REFERENCE: LEADERSHIP GROUP

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1. The Directors have the power to establish any committee to assist in the conduct of the business of the Trust. If a committee is to have decision making authority, the committee board must comprise a majority of Directors, enabling a quorate decision to be made.
2. Details of the committees established by the Trust are noted in the Trust's Structure Chart appended to the Scheme of Delegation.
3. The purpose of the Leadership Group is to provide a focus for the setting of policy and to develop the strategic vision of the Trust. The Leadership Group will both support and advise the Trust Board and will facilitate communication between the Trust Board and the Local Governing Committees as well as provide an opportunity for the Academies to explore and develop areas of collaboration and shared working.
4. The Trust Board will consult the Leadership Group regularly and specifically on the matters noted in the Trust's Leadership and Governance Decision Planner as being the responsibility of the Directors and the Chief Executive Officer.
5. All Headteachers will be invited to participate in the Leadership Group/s. The Chief Executive Officer will chair meetings of the Leadership Group and will report to the Trust Board on matters discussed and agreed within the Leadership Group.
6. In the event the Leadership Group becomes unworkable due to size or the location of the schools, the Trust Board may establish sub groups based on phase or location.
7. The Leadership Group will also act as a strategic advisor on educational matters to ensure the long term success of the Academies and that continuous improvement is made within all Academies.
8. The Leadership Group will assist with succession planning and the building of leadership capacity.
9. Meet regularly as required by the CEO.
10. The full Leadership Group (i.e. including Chairs of the Local Governing Committees) will meet **at least** twice a year.. The agenda for the Headteacher meetings will be flexible and adapted to need. It is expected that the focus for the full Leadership Group meetings will be as follows:

Focus for meetings to include:
<b>Collaboration</b> Governor Skills Training and Development Cross MAT Governance Support Admissions/Need Curriculum Priorities/Work Planning  <b>Strategy</b>  <b>Vision</b>

11. A representative of the Trust Board may be asked to attend at the invitation of the Chair of the Leadership Group.
12. The Trust Board recognises the important role played by the Leadership Group and commits to keeping the Leadership Group informed and to have regard to any advice or guidance provided by the Leadership Group on any matter affecting the Trust or the Academies.
13. The Leadership Group will work closely with any Standards Committee, supporting the functions to be carried out by the Standards Committee.