

**PERSON SPECIFICATION - Head of Business Studies with responsibility for ICT (Band 1 – Band 3) TLR 2B and a Recruitment and Retention allowance maybe available for the right candidate**

<b>CATEGORY</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>WHERE IDENTIFIED</b>
<b>QUALIFICATIONS</b>	Qualified Teacher Status Graduate in Business Studies related discipline	Relevant further qualifications related to Business Studies or further qualification in Education.	Application Form
<b>EXPERIENCE</b>	Successful completion of secondary school experience at KS3/KS4/KS5 in Business Studies. Outstanding Teacher of Business Studies (BTEC). Proven record of using ICT to enhance learning and teaching.	Any further experience working with young people in and out of school (e.g. youth work, summer schools, overseas work). Experience of teaching Business Studies at A Level. Experience of leading staff development.	Application Form/ References/ Interview
<b>PROFESSIONAL DEVELOPMENT</b>	Evidence of keeping up to date with NC developments in Business Studies.	Involvement in courses covering generic issues e.g. thinking skills, assessment, SEND, more able, EAL.	Application Form/ Interview
<b>SKILLS</b>	Outstanding Classroom practitioner in terms of teaching and learning styles. Ability to develop a vision for Business Studies in the 21 <sup>st</sup> century. Ability to lead and manage a team Ability to develop KS3/4&5 courses in Business Studies. Ability to communicate well in both written and verbal forms. Good record keeping/monitoring of work.	Knowledge of innovative techniques to enhance learning especially through the use of ICT. Ability to produce resources and materials to support learning process. Ability to work effectively with partner schools and organisations to support educational developments.	References/ Interview
<b>SPECIAL KNOWLEDGE</b>	Good knowledge and understanding of Business Studies syllabus up to AS/A2 level.		Interview
<b>PERSONAL ATTRIBUTES</b>	Sympathy with the school mission statement. Able to work effectively within a team setting. Excellent time management skills Self motivated and the ability to motivate other people. Ability to use initiative Commitment to ongoing developments and improvements. Flexible approach to work.	Willingness to support extra-curricular activities.	References/ Interview