



BISHOP CHADWICK CATHOLIC EDUCATION TRUST

PERSON SPECIFICATION

POST TITLE: Lead IT Engineer

GRADE: Band 6

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	<ul style="list-style-type: none"> Relevant degree or HND and/or significant practical experience in a related sector ie. Education, commercial enterprise, or managed IT services, with high quality impact 5 GCSE's A-C including Maths and English Microsoft or CompTIA qualification such as MCP, A+, or Network+ 	<ul style="list-style-type: none"> MCSA Windows Server 2012/2016 Cisco CCNA ITIL Foundation Qualification 	<ul style="list-style-type: none"> Application form Certificates
Work Experience	<ul style="list-style-type: none"> Experience of leading and managing staff Successful experience of leading and delivering strategies from concept to production, to include writing technical documentation and project planning Experience of devising IT strategies that meet the needs of the organisation and presenting these to Senior Leaders Installation, configuration, and maintenance of Microsoft Windows Desktop and Server & MS Office Maintenance, 	<ul style="list-style-type: none"> Experience of administering firewalls (ideally Cisco) Administration of Microsoft SQL Administration of School MIS products such as SIMS Experience of working a multi-site Enterprise/Educational environment 	<ul style="list-style-type: none"> Application form Interview References Case study/in tray exercise

	<p>configuration and troubleshooting of clustered hypervisor environments including Hyper-V and/or VMWare as well as SCCM/MDT</p> <ul style="list-style-type: none"> • Installation, configuration, and maintenance of Microsoft Office 365 or Google GSuite, Microsoft Exchange (on-premise or online) • Maintenance and configuration of enterprise backup systems and enterprise antivirus platforms • Administration of SANs and related technologies, Print management solutions (ideally PaperCut) • Administration of web filtering products • Experience of administering managed switching environments and technologies (ideally Cisco) • Experience of administering managed WiFi environments and technologies (ideally Cisco) • Maintenance of Interactive whiteboards and/or audio-visual equipment 		
<p>Knowledge/ Skills/ Aptitudes</p>	<ul style="list-style-type: none"> • Excellent communication, organisational and time management skills; ability to convey complex, technical information with clarity to a range of audiences • Effective Problem Management skills • Ability to work as part of a team and individually on projects • Strongly task-driven/multi-tasking • An attitude of right first-time installations • Self-motivated with the ability to effectively 	<ul style="list-style-type: none"> • Knowledge of a variety of educational software and platforms 	<ul style="list-style-type: none"> • Interview • References

	<p>plan and prioritise work without supervision</p> <ul style="list-style-type: none"> • Have a willingness to demonstrate commitment to the values and behaviours which flow from the Bishop Chadwick Catholic Education Trust ethos • Positive approach to change and continuous improvement and ability to support and manage others through change • Ability to work with children and young adults • Ability to clearly identify and understand student and staff needs and business implications • Ability to develop productive working relationships with all stakeholders 		
Disposition	<ul style="list-style-type: none"> • Pro-active learner • Enthusiastic approach to Customer Service • Team player prepared to “do what it takes” to achieve results • Commitment to safeguarding and promoting the welfare of children and young people • Ability to think and lead strategically with strong attention to detail • Decisive, able to work calmly under pressure, manage time effectively and meet deadlines • Personal Integrity, honesty and sound judgement 		<ul style="list-style-type: none"> • Interview • References
Circumstances	<ul style="list-style-type: none"> • Prepared to work outside of normal office hours when required • Valid UK driving licence and access to a car 		<ul style="list-style-type: none"> • Interview